

## COMPANY LETTER HEAD

Duty Officer,

Jaya Container Terminal,

Sri Lanka Ports Authority.

Date:.....

Dear Sir

**Amendment to the stuffed and pre-advised details of Export Containers**

Please be good enough to amend the following stuffed details in Export Cargo Management System / Pre-advised details in Navis Express.

SL Customs Entry No:..... SLPA Invoice No:.....

Description	Incorrect Details	Correct Details
Container number		
Vessel Name and Voyage/ Vessel Reference number		
Truck Number		
Driver's Name		
Driver ID number		
Container seal number		
Terminal (SLPA/SAGT/CICT/....)		
Size (20'/40'/45')		
Others (POD/Reefer Tem/DC UN No/...)		

Thanking you

Yours faithfully,

.....

(Name of Shipper/Forwarder/wharf clerk)

.....

(ID Number/CHA Number/RPU Number)

.....

(Contact Telephone numbers and e-mail addresses)